1. Approval of agenda

2. Approval of minutes (April 2019)

3. The Last Report from Dean Rhodes:
   - Combatting the rumor Purdue STEM degrees at IUPUI billboards.
   - Device policy now in force. Baseline rule – faculty can do what they want in their classrooms.
   - Building groundbreaking was April 23rd. Innovation Hall. Bids came out OK. Parking.
   - MS Comp Data Science degree approved by the ICHE – congratulations to both CS and Math Sci!
   - Fall projections
     - Rajeev – point in cycle credit hours are down
     - Modeling: IUPUI beginners predict slightly up. Composition will be important - MSEP, etc.
     - Modeling: Transfers to IUPUI predicted slightly down
     - As of Monday, Science was up (UCSI and SCI) over fall 2018. Thanks to Lori and Lauren.
   - Commencement on Saturday
     - 654 recipients of bachelor’s degrees – a record, 143 Master’s degrees, and 37 recipients of the PhD, for a total of 836 graduates. IUPUI is the campus that educates the most Indiana citizens and we are especially proud of the number of science and math graduates that we provide for the State. Our graduates are from 53 of Indiana’s counties. That’s a remarkably positive impact on Indiana’s economy and quality of life. The rest of the US and the world are also well represented – we have graduates this year from 12 states and 46 countries.
   - Amy Maidi has been awarded Certificate of Merit of the Outstanding Advising Award - Primary Advising Role. Congratulations on this achievement in a very competitive field! Established in 1983, the NACADA Global Awards Program for Academic Advising honors individuals and institutions making significant impact on academic advising. NACADA is a representative and advocate of academic advising and those providing that service to higher education.
   - IU President’s International Research Awards, Lixin Wang. Moisture recycling in global drylands: a collaborative research between IUPUI and Northwest University in China: Lixin Wang is an associate professor in the Department of Earth Sciences at IUPUI. Continuing his work funded by PIRA last year, this research will evaluate the degree of moisture recycling in global dryland ecosystems, which are
characterized by low and often seasonal rainfall that results in permanent or seasonal soil water deficit and ephemeral drainage. The project has the potential to fundamentally transform the way researchers understand water cycles in global dryland systems.

- Zac Cochran from Physics has been awarded the SMART scholarship! Andy Gavrin - I cannot say exactly how competitive this is, but for 2018 there were 382 of these for all STEM fields in the US, with more than 1/3rd of those going to MS and PhD students. Roughly speaking, somewhere around 7 or 8 went to physics undergrads in the entire US.

- Gina Londino - selection to FACET. The Faculty Academy on Excellence in Teaching, a Presidential Initiative of Indiana University introduced in 1989, seeks to identify colleagues who have made consequential contributions to our students and who demonstrate promise in further enhancing the effectiveness of our teaching and learning missions.

- Steve Boehm, AJ Baucum and Ted Cummins - R25 NIH proposal for training URM undergrads in neuroscience research. If it is indeed funded, it could start as early as July 1 and run for 5 years.

- Science On tap. Next one is June 5th at 530 pm at Blind Owl Brewery. Gabe Filippelli.

- Philanthropy – the Bicentennial campaign will end in June 2020

<table>
<thead>
<tr>
<th>Philanthropic Gifts</th>
<th>Non-Governmental Grants</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal</td>
<td>$ Raised</td>
<td>% Goal</td>
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<tr>
<td>$4.5M</td>
<td>$5,345,203</td>
<td>118.78%</td>
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a. As of 3/31/19 Original goal = $4M Philanthropic and $4M NGG

4. Reports from Associate Deans
   a. **Dave**: ICHE approved new MS Comp Data Science CS + Math. Simon – relationship with Purdue provosts good right now, they helped push this. Purdue has a big initiative in data science as well. **25 new federal awards!**
      **Coming soon** – Purdue Grad School will now enforce all thesis to have 698/699 written exchange for expectations and have an end of the semester goal. Will start Fall 2019. Grad school has a suggested form. Mary will do oversight. Not a lot of teeth in the enforcement. Does provide a paper trail. More discussions coming.
   b. **Rajeev**: Thanks to all of the effort for above; Science numbers enrollment & credit hours still down but it is early.
5. Current business

A. Eat, Drink & Be Merry - refreshments

B. Changes to P&T Guidelines – Faculty voted to approve both.
   
   Vote 1- Procedural Changes to PT- 57 yes
   
   Vote 2- Guidelines for Teaching Excellence - 45 yes, 12 no
   
   Charley, Rajeev, Steering committee will host an early summer workshop; E-Dossier and other aspects of P&T  
   **(Note: Meeting will be Thursday May 16)**

Comments

- **If 3rd Tier is put in place – Simon** states that the NTTF who are best serving students through excellence in teaching be considered – degree attained is less important (MS/PhD) At least (2 of 10) top lecturers in the school have MS.
- Another comment: If new criteria for 3rd tier are to be developed; make sure attainable; not so “Distinguished” that cannot be attained.
- **Salary Increases? % or Fixed** – unclear at this point. More discussions next fall

Next Steps for new P&T Guidelines. Kathy Marrs will send to Rachel Applegate & Margie Ferguson to approve for “consistency” to campus guidelines.

**(Note added 5/14: After Steering Committee meeting:** KM sent new guidelines to Margie and Rachel. Rachel recommended that we change some obsolete references to the Campus Handbook and Supplement, just as editorial corrections. We are likely to take up this matter – changing a few phrases of non-controversial language - in the first meeting in the fall semester.)

In the meantime, the newly approved guidelines are now linked to the School of Science [https://science.iupui.edu/intranet](https://science.iupui.edu/intranet) page under the section entitled "Promotion + Tenure“.

**Please let your departmental colleagues know**

C. Request from Neuroscience & FIS - representation on SoS Standing Committees. See p2.

   - **Proposal**: (discuss) Proposed the following additions to school committees
     - Rationale: Better representation for students.
     - **FIS and Neuroscience** should have reps on Undergrad Ed Committee
     - **FIS** should have a rep on the Grad Ed committee.
     - **FIS** should have a rep on N&A: FIS faculty member’s role would be non-voting to represent the program.
     - Other committees **up for debate**
     - This will require a change to the Bylaws.
     - **(While we are making updates, should other committee descriptions be reviewed for continued relevancy)**?
Discussion - Request from Neuroscience and FIS presentations

- Concerns about double vote / double voice issues, i.e. the program representative aligns with his/her home department to give the department some advantage. Specially, voting in award committee was mentioned as an example.
- Currently the representatives are just for student issues in certain committees; they are not for faculty issues.
- Another concern is programs are possibly on slope to become departments
- More discussion needed in fall

Administrative reviews

- The reviews have been examined by departmental representatives as appropriate. The next step is to send them to administrators for feedback. The reviews are on pace to be released to faculty body by the end of next week (Lei Li)
- The low response rate for this year’s reviews was discussed. Possibly the review ending date coincided with the start of the final exam, that may prevent faculty from responding in time.
- The department representatives should ask their home department for suggestions on how to improve the response rate next fall (Rajeev)

Meeting Adjourned at 12:01.

D. Thoughts about next year’s business: (Did not discuss but stay tuned for more information about these items) What are the key priorities for the Steering Committee’s work next year?
   o Summer plan to work on Search Committee documents Kathy Johnson requested.
   o Process for constituting Dean Search Committee
   o Strategic planning – Jane has received a lot of responses already
   o New Building? Finances?
   o Suggestion for Sept 2019 Steering Committee meeting (modeled on IFC-EC)
   o Open Position: Secretary of the Faculty. Seeking nominations.

6. Administrative Review process & timeline for Dean, Associate Deans, Chairs. Reviews will be complete 4/29, Review. Goal: Distribute by June 1. (see p6 for procedure) Note: Lei had everything done by May 22!

7. Adjourn.

https://science.iupui.edu/science/intranet/facultyassembly

https://science.iupui.edu/intranet
Committee Membership - From the Bylaws:

a. Steering:
   1. Membership. The voting members of this committee shall consist of the President, the Dean or the Dean’s designee, and one representative from each Department in the School of Science. Departmental representatives shall be tenured Associate Professors or Professors.

b. UEC:
   1. Membership. This committee shall consist of the Dean, or the Dean’s designee, and one representative from each Department in the School of Science.

c. N&A
   1. Membership. This committee shall consist of the Dean, or the Dean’s designee, and one representative from each Department in the School of Science.

d. The Unit Committee
   The Unit Committee considers all candidates for promotion and tenure ..... In each Department either the Voting Faculty will elect the representative to the Unit Committee, or the Primary Committee will elect this representative if the Primary Committee itself is elected by the Voting Faculty. ....

e. The Library Committee
   1. Membership. This committee shall consist of the Dean, or the Dean’s designee, a representative from the library staff designated by the Dean, and one representative from each Department in the School of Science.

f. The Assessment Committee
   1. Membership. The Committee will consist of one faculty representative from each department who will have voting privileges on the Committee. One Associate Dean will serve as a non-voting liaison to the Committee from the Dean’s Office. The Committee will also select one of its voting members as a representative to the IUPUI Program Review and Assessment Committee.

g. The Research Committee
   1. Membership. This committee shall consist of the Dean, or the Dean’s designee, and one representative from each Department in the School of Science. Departmental representatives shall be tenured or tenuretrack faculty within the Professor ranks. The Dean or Dean’s designee is eligible to serve as committee chair.

h. The Graduate Education Committee
   1. Membership. This committee shall consist of the Dean, or the Dean’s designee, and one representative from each Department in the School of Science. Departmental representatives shall be tenured or tenuretrack faculty within the Professor ranks. The Dean or Dean’s designee is eligible to serve as committee chair.
Subsection 3. Standing Administrative Committees ...
b) The Technology Committee
   1. Membership. Voting members of the committee shall consist of the Dean, or the Dean’s Designee, two undergraduate students, one graduate student and one representative from each **Department** in the School of Science. A second Dean’s designee may also be a nonvoting member of the committee. The committee shall be chaired by the Dean or Dean’s first designee.

**School of Science Bylaws of the Faculty**

**Subsection 4. Evaluation of Administrations**

The Dean’s Administration shall be evaluated on behalf of the faculty in prescribed academic years by the Subcommittee for Administrative Review (SAR), which will consist of the Departmental Steering Committee Representatives, the President of the Faculty, and the Secretary of the Faculty. While the mechanism for this evaluation may vary, the mechanism must:
- a) be approved by the SAR,
- b) be based on input from the Faculty,
- c) evaluate the Dean’s Administration in the context of the tasks for which it is responsible, and
- d) be able to produce results by July 1 at the end of the prescribed academic year.

Each Department’s Administration will also be evaluated in prescribed academic years by the SAR on behalf of the faculty of the respective Departments. While the mechanism for this evaluation may vary, the mechanism must:
- a) be approved by the SAR,
- b) be applied to all Departments,
- c) be based on input from the Faculty of the respective Departments,
- d) evaluate the Chair’s Administration in the context of the tasks for which it is responsible, and
- e) be able to produce results by July 1 at the end of the prescribed academic year.

The Dean will be reviewed by the Voting Faculty in his or her first full academic year in the role of Dean and in each successive year during his or her term. Because the University conducts a campus-level review of the Dean on a five-year cycle, the SAR will actively promote faculty involvement in the campus-level reviews of the Dean.

Assistant Deans, Associate Deans, and Department Chairs will be reviewed in the first full academic year in their administrative posts and in each successive year of their terms in the Dean’s Administration.

The SOS reviews will consist of both a quantitative component and a qualitative component. The SAR will determine the most appropriate means for analyzing the data and for communicating the results in a constructive and collaborative manner.

If subgroup analyses are deemed appropriate by the SAR, then reasonable steps must be taken to preserve anonymity, especially for small demographic subgroups within the respondent sample.