SOS Steering Committee MINUTES  
Tuesday February 12, 2019 (11 am-12 noon)  
Psychology Conference Room, LD124B

Attendees: All present. Christine Picard, Rob Minto, Yuni Xia, Greg Druschel, Zhongmin Shen, Gautam Vemuri, Cristine Czachowski, Simon Rhodes, Rajeev Raje, Jane Williams, Dave Skalnik, Lei Li, Kathy Marrs, Randall Roper

1. Approval of agenda

2. Approval of minutes (January 2019)

3. Report from Dean Rhodes
   - **School of Science Device Policy during Exams** *(handout)* Goal is to set standard expectations to prevent use or access to devices during exams.
   - Discussion with request to share with department colleagues - send feedback to Steering Committee reps for further discussion & revision.

4. Reports from Associate Deans
   - Jane Williams: IUPUI+ Gen Ed Review: next steps will be to map program learning outcomes to courses.
   - Dave Skalnik:
     - Purdue Trustees approved new MS in Computational Data Science, proposed by CS and Math departments.
     - New building update: Bids solicited from general contractors in January. Plan is groundbreaking in April, completion by August 2020.
     - Research activity - new grant dollars up 18%; ICR is up 24%, research expenditures are up 14%. 21 new multi-year federal grants during this time, compared to 22 for all of the previous year.
   - Rajeev Raje: Spring enrollment census data: School down and campus down slightly. Working on down payment on the new building.

5. Current business:
   - **Update on the Teaching Excellence Subcommittee**: Charley and Rajeev led discussion. Had B&W copies of proposed revisions at meeting plus copy up on computer screen. Steering committee reviewed revisions related to procedural changes & use of e-dossier. Began discussion of changes to criteria for teaching excellence.
   - **Faculty assembly**: Review Agenda for Friday 2/22 *(Available as Handout)*
   - **Needed: Faculty Council: Unit Representatives for 2019-2021** Lei Li will send out e-mail to faculty along the lines of “Nominations now being accepted for faculty (TTF, NTTF) to serve on the IFC as an elected representative of the SOS. If more than one faculty members are nominated /self nominate, an election will be called”.


• **Spring faculty assembly**: April 19. (Just a “save the date”)

• **Evaluation of Administrations, Subcommittee for Administrative Review (SAR)**
  
  o Dean, AD’s, Randall Roper & Christine Picard were excused and the SAR (Departmental Steering Committee Representatives, the President of the Faculty, and the Secretary of the Faculty) discussed the administrative reviews.
  
  o Discussed procedure: Dean, ADs, Chairs evaluated on behalf of the faculty every year by the Subcommittee for Administrative Review (SAR)
  
  o Associate Deans, and Department Chairs = reviewed in the first full academic year in their posts and in each successive year of their terms in the Dean’s Administration. (Rajeev Raje and Andy Barth will not be evaluated)
  
  o The SAR will analyze data and communicate results (in a "constructive and collaborative manner")
  
  o Will start in early April, will complete by early May. Results will be released by mid-May.

6. Adjourn. 12:10