SOS Steering Committee Minutes
Monday September 17, 2018 (1:30-3 pm)
Physics Conference Room, LD154B

Present: Lei Li (President), Randall Roper (Past President), Kathy Marrs (Secretary), Christine Picard (Biology), Rob Minto (Chemistry and Chemical Biology), Xia Yuni (Computer and Information Science), Greg Druschel (Earth Sciences), James Shen (Mathematics), Chris Lapish (Psychology), Gautam Vemuri (Physics), Doug Lees (Associate Dean), David Skalnik (Associate Dean), Jane Williams (Associate Dean), Simon Rhodes (Dean),

1. Approval of agenda
   Meeting was called to order at 1:31 and agenda was approved

2. Approval of minutes (May 2018)

3. Comments by Dean Rhodes

   Hope fall semester going well for you. Thank you for your work on this committee. This will be a short report because we gave a long detailed report at fall convocation.
   • Picnic went well
   • Regatta Sep 22nd
   • Science on Tap - Oct 18th Willow will talk about Sci careers
   • Budget stable and improving. Enrollment up ~1%. Looking at Science areas that are dropping.
   • From Fall convo - This academic year’s priorities
     o Refresh the Science Strategic Plan
     o Internal collaborations
     o Success of pre-Science students in UC. HHMI grant. Continue momentum.
     o Recruitment
     o Increase out-of-State
     o Awareness in high schools
   • SL-LD-SELB security - scooters
   • IUPUI 50th year
     o IU 200
     o Marker on 38th Street – Eng – IU logo!
     o Indy 200
     o PU 150
     o Science doing Habitat build – Friday November 2nd
     o Science doing student record
     o Jane Alexander and Keith Anliker and Betsy Cooney
     o Welcoming campus projects
       1. Pietri and Stockdale - Gender Equity Workshops
       2. Welcome to the Neighborhood – SELB
       3. CEES – Restoring Greenways, Connecting community
       4. Amy Maidi – success of Pre-Majors in UC
4. Reports from Associate Deans
   - **Jane Williams**: Gen Ed Reviews ongoing; refocus on learning rather than teaching. Organizing a joint committee, with Pratibha Varma-Nelson, on incorporating HHMI recommendations into success initiatives for science and pre-science students.
   - **Doug Lees**: Enrollment statistics by department; Campus & School current statistics (head count & credit hours; grad & undergrad) compared with previous years.
   - **Dave Skalnik**: Building costs, budget conversations with architects. Still on schedule for ground-breaking in March; new parking garage request ‘being investigated’. SL continues to have flooding. Roof fans are quieter; air handlers in SELB still not optimal.

5. Current business: (Note: these agenda items were discussed directly after the approval of the minutes, Item 2, to accommodate schedules of guests presenting reports to committee)

   **a. Introduction of committee members**

   **b. Election of School representative to the IFC budgetary affairs committee**

   Lei first asked whether any committee member wanted to volunteer for this role in the year ahead. Having no volunteers, the committee agreed to establish a rotation system. Departmental committee members selected from a series of numbered slips; Dr. Rob Minto selected slip #1 and agreed to serve as the School of Science rep to the IFC budgetary committee for the academic year 2018-19.


   **c. Report from Teaching Excellence Subcommittee:**

   Randall Roper introduced background: Nasser Paydar asked schools to examine criteria for Excellence in Teaching: translational research in teaching & learning, P&T criteria for teaching excellence, career paths for NTTF. Simon Rhodes assembled 2 subcommittee working groups in 2018: Teaching Excellence and P&T Processes.

   Snehasis Mukhopadhyay (Guest) **Report from Teaching Excellence Subcommittee:** Reviewed the proposed criteria for teaching excellence, presented as a flow chart, the summary chart of criteria required for promotion to senior lecturer, promotion to associate, promotion to full, with distinctions made for whether teaching is the primary area (‘excellence’) or the secondary area (‘satisfactory’). Discussion of whether scholarly activity in teaching would be needed for secondary area (and if so, this would be seen as significant culture change). Suggestion made to clarify expectations using separate tables for TTF/NTTF. Question as to whether faculty member hired with expectations for research excellence can switch to teaching excellence, and if so, when in the process (3rd year review?). Clarify terms “reasonable”/“substantial” as they relate to teaching loads. Should criteria relating to satisfactory teaching (for secondary area of emphasis) that are ‘suggested’ be replaced, and if so, replaced with ‘not required’ or with ‘optional’?

   **Action item** → Take Report from Teaching Excellence Subcommittee to faculty department meeting. Discuss; bring comments back to October steering committee meeting.
d. Report from P&T Processes Subcommittee

Rajeev Raje and Charley Goodlett (Guests) Found 2 main areas of conflict between campus and school P&T guidelines: (1) Process for delivering letters to candidates – “separation” between committees and administrators. Recommended that both the Primary Committee and the Unit Committee letter be given directly to candidate when ready. (2) Process for E-dossier submissions – School procedure must be standardized; discussion of whether candidate or chair will take responsibility for determining when dossier is ready to submit, and when/how dossier is locked. A third area relates to the long-standing Unit Committee rule that all work must be completed in 1 day. Discussion of whether Steering Committee could grant flexibility for Unit Committee to split their discussions into two days, when needed, with one day addressing the tenure-granting cases and the other day discussing the simple promotion cases and NTTF promotion as appropriate. Noted that this may push the timelines up for consideration.

Action item → Take Report from P&T Processes Subcommittee to faculty department meeting. Discuss; bring comments back to October steering committee meeting.

6. New Business. Request to have Associate Dean Doug Lees give a report on school budget at upcoming meeting.

7. Adjourn. 3 pm

Next meetings: All in Psychology Conference Room, LD 124B
- Mon Oct 8, 1:30-3, LD 124B
- Mon Nov 12, 1:30-3, LD 124B
- Mon Dec 10, 1:30-3, LD 124B