SOS Steering Committee Minutes  
Monday October 8, 2018, (1:30-3)  
Psychology Conference Room, LD124B

1. Approval of agenda - Start at 1:33 Approved

2. Approval of minutes (September 2018) All approved

3. Reports from Associate Deans:
   - (Simon Rhodes in Thailand – Campus delegation to establish University partners)
   - Dave Skalnik – Campus approved revised version of building – will be shorter and wider but same sq. ft.
   - Jane Williams
     a. Job description for Associate Dean for Planning & Finance
     b. Thurs Nov 8 is “First Gen” day celebration. School of Science will celebrate with drop-in times and distribute buttons to first gen students (faculty, staff)

4. Current business:
   a. School of Science Budgetary Analysis (Doug Lees)
      - Fewer student on campus overall
      - We will make budget this year. Out-of-state students up.
      - Will assessments continue to rise slowly? This is a big unanswered question. We have been getting hit hard on assessments.
      - SELB payment went down $500,000
      - Next year debt service on the new building will start ~$350K/year
      - Our cash reserves are steady
      - 20-year payment schedule for new building – assuming bonds sell at the posted interest rate. In about a year, SoS will finance the other $22M
      - Building will influence faculty hires – and re-hires after retirement. Start-up is funded from the start. No new plans for additional grad students
      - Christine Picard: We’re at steady state – will that hurt us in the future?
      - Doug: Consider types of hires that don’t require massive start up.
   
   b. Discussion of the Teaching Excellence Subcommittee report
      - Continued the discussion started at September meeting
      - Steering committee members consistently stated that the document, as written, was too broad. It was unclear to the steering committee members (as well as to faculty in the departments) whether the recommendations would apply only to those with Teaching as the primary area of excellence, or whether the recommendations would change the “satisfactory” teaching criteria for faculty with Research as the primary area of excellence.
      - Formal request from Steering Committee: Lei Li will talk with Simon to request that this subcommittee revise, clarify and shorten document to bring back to Steering Committee before any further discussion.
c. Discussion of the P&T Processes Subcommittee report

- E-dossier → Recommendation is to fully implement in 2020
- Christine Picard: There is a way to do a “soft intro” – assign guests (ie: 1° committee) THEN the chair hits submit
- Can the dean ask for early access for third year faculty
- Bottom line: Candidate will be responsible for accuracy of e-dossier submission. When this will begin is still to be determined.
- Lei Li – Faculty can learn more about e-dossier from academic affairs workshops

5. Discussion item: Fall Faculty Assembly. Proposed: Friday November 30, 9-11 am. Discussed only briefly as we were at 3:00 pm & needed to end meeting.

6. Adjourn.