



IUPUI
SCHOOL OF SCIENCE

Policy on Start-up Funds

(Approved by the Dean on 5/29/2019)

Startup funds are intended to help colleagues during their initial transition period to establish their research programs. These funds represent a significant investment by the SoS and the respective department(s) in the future success of new colleagues. Hence, it is critical that these funds are used in the most productive and timely manner. The composition of the startup funds and associated constraints are indicated in the departmental and the SoS appointment letters. Below are the start-up related rules associated with different hiring scenarios:

A) Tenure-track Assistant and Associate Professors

Typically, start-up funds are available for the first 3 years. However, these funds could be extended beyond the three years with an annual approval from the Associate Dean for Planning, Finance, and Faculty Affairs (ADPFFA) and the Dean if a faculty member petitions for such an extension. A justification for the extension is necessary; and it should also contain a brief report about the research progress to date and future plans (with a detailed budget) to spend the remaining funds. The startup funds cannot be used beyond the year in which the tenure decision is made¹. Any unused startup funds will be reclaimed by the SoS.

B) Tenured Senior Faculty

Typically, start-up funds are available for the first 3 years. However, these funds could be extended beyond the three years with an annual approval from the ADPFFA and the Dean if a faculty member petitions for such an extension. A justification for the extension is necessary; and it should also contain a brief report about the research progress to date and future plans (with a detailed budget) to spend the remaining funds. The startup funds cannot be used beyond 6 years. Any unused startup funds will be reclaimed by the SoS.

¹ The typical timeframe for the decision about the tenure, at IUPUI, is 6 years – in some exceptional cases, this timeframe can be extended with proper approvals from all levels. In case of early tenure situations, with proper approvals from the ADPFFA and the Dean, funds can be used until the end of the 6th year.