

**SOS Steering Committee Agenda**  
**Monday, November 21, 2016, (3:00-4:30 PM)**  
**Biology Conference Room – SL306**

**Present: Yogesh Joglekar (President), Randall Roper (Secretary), Ben Boukai (Math), Rob Minto (Chemistry and Chemical Biology), Lin Li (Earth Sciences), Steve Boehm (Psychology), Jason Meyer (Biology), Ruihua Cheng (Physics), Snehasis Mukhopadhyay (Computer and Information Science). Simon Rhodes (Deans office), David Skalnik (Deans office), Doug Lees (Deans office), Jane Williams (Deans office)**

1. Approval of agenda

*Meeting was called to order and agenda was approved at 3:05*

2. Approval of minutes from October 2016

*Members of the steering committee requested that RR rewrite the October committee minutes to better summarize the comments and convey the spirit in which they were said. RR agreed to do this and send a revision of the October minutes to the committee.*

3. Comments by Dean Rhodes (SR)

*Science on Tap – went well--Next meeting on Jan 19th – Dr. Roper at Metazoa Brewing*

*This is just an FYI – it will be a future topic for this group...*

*“.....this policy will go into effect in September of 2017 and especially to check in with you on the status of a “tested experience” policy for your department/school. Recall that HLC policy will apply to adjunct faculty as well as current instructors, though it does not apply to graduate student instructors whose teaching is supervised by a faculty member. There are two elements to the HLC guidelines:*

*Academic Credentials: In general, instructors teaching undergraduate courses must have either a master’s degree in the discipline aligned with the course content, or any master’s degree and 18 hours in the discipline aligned with the course content (indeed, IU Online is in the process of trying to develop a handful of online masters degrees to accommodate the expected demand for these credentials by current dual credit instructors).*

*Tested Experience: Some of you – particularly in the professional schools – have indicated that there is a longstanding practice of hiring individuals based on “tested experience” – rather than academic credentials. Please note that if this is the case, you must have a well-defined policy in the department or school that specifies the procedure for determining when such experience makes one sufficiently qualified to serve as the faculty of record. If such practice is commonplace in your school or department, I am requesting that you and your colleagues develop a policy codifying expectations for tested experience (if it has not already been articulated) to ensure that we will be in compliance by September 1, 2017. Such a policy would alleviate the need for long-term instructors, for example, to have earned a master’s degree. It is important that this policy is voted upon and affirmed by your faculty governance processes to satisfy HLC*

requirements. See page four in the following document for tested experience guidelines [http://download.hlcommission.org/FacultyGuidelines\\_2016\\_OPB.pdf](http://download.hlcommission.org/FacultyGuidelines_2016_OPB.pdf). “

Once your department or school has adopted this policy, please share it with me so that we can document our compliance for HLC.

The SOS steering committee indicated that we likely would need a similar policy for Ivy Tech instructors that teach classes.

Professor Jeff Ou elected as a Fellow of The American Optical Society  
Marketing group received 2016 CASE District V Silver Award for Best Electronic Newsletter for our Dual-Admit Nurture Stream--Congrats Natalie, Candace, Whitney & Erika!

Lauren Luther, who works with Professor Michelle Salyers, received the American Psychological Foundation's 2016 William and Dorothy Bevan Scholarship for \$5,000. Very prestigious.

Dr. Robert Yost - Advocate for Equity in Accessibility Award from DEI  
IUPUI 50th 2018-2019 – send in your ideas for events and activities please

A discussion about diversity and individuals feeling scared on campus. When students schedule walkouts, as they did last week when some students marched to the Chancellor's office, campus classes should not be cancelled. Individuals who would like help can go to the Diversity Inclusion Office, The International Office and The Multicultural Office on campus.

#### 4. Reports from Associate Deans

David Skalnik (DS) reported on grant activity on campus. SOS has had a couple of good years and how we are getting back to average.

	SOS	E&T	IUSOM	Whole Campus
# submissions	Flat	down 24%	down 10%	down 13%
\$\$ submissions	up 6%	up 7%	down 14%	down 10%
# awards	down 47%	down 54%	down 16%	down 20%
\$\$ awards	down 40%	down 53%	down 31%	down 26%
ICR	down 49%	down 53%	down 22%	down 19%
Research Expenditures	down 25%	up 25%	up 3%	up 1%

The committee discussed that the school of medicine research activity now counts toward IUB. This may change IUPUI's research ranking from 70 to 170. This may have been done to preserve IU's status in the AAU.

Doug Lees (DL) reported on enrollment and budget issues:  
Enrollment as of today is up 9 credit hours compared to last year.

The committee discussed the longer term effects of banded tuition and that the School needs to make sure it is getting back the money it should. SR also emphasized that we need to ask ourselves if we want to make broader educated and well educated citizens.

#### 5. Current business:

##### a. Review of online courses

##### i. How many online courses are taught?

ii. How many instructors teach online classes?

Summary of courses taught online:

Computer Science

*In the spring 2017 semester we are teaching the following courses online:*

*CSCI-N 100*

*CSCI-N 201*

*CSCI-N 207 (2 online sections being offered)*

*CSCI-N 241*

*CSCI-N 301*

*CSCI-N 341*

*CSCI-N 361*

*Last summer, we offered CSCI 23000, CSCI 24000, and CSCI-N 342 online as well (we haven't determined summer 2017 courses yet).*

*The instructors have not yet been determined for the spring semester but based on the current semester about 5 different instructors teach our online classes. If we include the summer offerings, total instructors would be about 7.*

Physics

*Zero. No faculty in our department teaches online course.*

Chemistry:

*Zero undergrad and one grad class taught fully online but it is not currently.*

Psychology

*On a two year cycle, the following courses are taught online. I've italicized the Psychology faculty who teach online classes. If not italicized, they are taught by adjuncts or graduate students.*

*B110 – 2 online sections each semester and 1 in the summer (Herold, McGrew, and sometimes Hellyer and a graduate student)*

*B201 – 1 online section in the summer (Goodlett)*

*B303 – 1 online section in the summer (Trullinger)*

*B310 – 1 online section each semester and 1 in the summer (adjuncts and graduate students)*

*B320 - Typically 1 online section in Fall-even and Spring –odd, plus one every summer (all taught by Boehm)*

*B340 – We're working on developing an online section, but hasn't been offered yet. Likely to be taught by Herold 1-2 times year.*

*B358 – We started teaching this online – not sure how often, but maybe once a year or once every other year (Adjunct)*

*B360 – 2 sections in fall and spring (Hellyer)*

*B365 – 1 section a semester and 1 in the summer (Graduate student)*

*B380 – 1 section a semester (McGrew) and 1 in the summer (Graduate student)*

*B396 – 1 section in the summer (Neal-Beliveau)*

*To summarize the Psychology faculty who teach online courses, they are:*

*Herold*

*McGrew*

*Goodlett*

*Boehm*

Neal-Beliveau

You could add Trullinger as well, although not technically faculty.

Earth Sciences

Some of the instructors may change for the Summer session.

Fall 2016 –

G107 -- Environmental Geology – Pascual

G110 -- Physical Geology – Hennessey

G115 – Oceanography – Nelson

G135 – Indiana Geology Lecture– Nelson

G136 – Indiana Geology Lab - Nelson

Spring 2017 –

G110 – Physical Geology – Rossbach

G107 -- Environmental Geology – Pascual

G180 – Dinosaurs – Rossbach

G135 – Indiana Geology Lecture - Hennessey

G136 – Indiana Geology Lab – Nelson

G115 – Oceanography – Nelson

Summer 2017 –

G110 – Physical Geology – Rossbach

G135/136 -- Indiana Geology – Nelson

G107 – Environmental Geology – Pascual

G115 – Oceanography – Nelson

Math

STAT 30100 Meghan Tooman

Biology

N120 Fall

N222 Spring

N213 Fall, Summer

N 214 Human Anatomy 2 sections per semester

All online courses are taught by instructors in the department that also teach other departmental courses

---

The committee discussed and suggested that it would be helpful to review online courses. What is the state of the art? Should all courses be reviewed? It was noted that some courses are only taught online. The committee questioned if we are we are evaluating the course itself or how the professor teaches it. It was stated that if we periodically review all courses online then we will find out about the course itself and about how the professor teaches it. It was pointed out that the faculty should not pick which courses get reviewed but this should be left up to the chairs. It was questioned as to whether we had a position as a school about online teaching. It was emphasized that we should deliver the best academic programming to our students that we can. We can be creative and help students who come to us to learn be able to learn in many ways. We need to do this in a quality way. Members of the committee discussed if quality was different

*in a 10 person in person class than an online class. Who decides quality? SR pointed out that faculty in each department are responsible for quality and decide that. The departments are the critical units of the university. We should always be thinking of offering the curriculum in the best ways that we can.*

*In a discussion of reviewing instructors, the committee decided to examine the current student satisfaction survey to see if it was adequate for reviewing online instruction.*

b. Administrative reviews

*The steering committee discussed whether the administrative review should be summarized or verbatim. This is a topic that comes up every year and it would be good to add something to the bylaws that outlines how administrative reviews will be done once and for all. A revised administrative review section of the bylaws authored by Ben Boukai was presented to the committee. These suggested changes would make it so the administrator would receive a report that reflects the sentiments of all of the reviews, not the verbatim review. The final summarized report would be continued to be shared with the faculty. In this way, any unfounded allegations would also be passed on to the faculty as well as administrator.*

*The review of program directors was also discussed. There are currently two programs in the School: Forensics and Neuroscience. It was noted that some program directors have control over hiring part time faculty, making teaching assignments and allocating budget. Therefore, it may not be fair to compare the program directors from forensics and neuroscience. The Program director from forensics also answers to the Biology and Chemistry Chairs. SR noted that forensics just had an outside review done.*

*The committee decided to take these items (administrative review and review of program directors) back to respective departments for their input and discussion at future meetings.*

c. Resolution for JagTag cards

*The steering committee discussed a proposal from IU to consolidate the card identity to just one single card and eliminate the JagTag. There was a motion in the faculty council to retain the JagTag but IU was fighting back. It was reported that Chancellor Paydar may order stickers to put on any changed card to reflect our identity. The steering committee approved a motion to write a resolution for maintaining the JagTag.*

6. New business

7. Next meeting

December 5<sup>th</sup>, 3:00-4:30 PM

Reschedule?

*The meeting was adjourned at 4:45.*